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What's New?

Payworks Highlights

Shipping Change - Purolator

In order to serve our clients better, Payworks has opted to move our shipping business from UPS to Purolator. We will gradually implement this change over the next few weeks.

Purolator is extending our pickup time, which will provide greater flexibility in handling unexpected delays in getting your packages to you (i.e. weather delays or mechanical issues on airplanes, etc.)

One of the most positive benefits to come

January - February Conferences

Payworks recently attended the BC Foodservice Expo in Vancouver on January 30 & 31, 2011, and the Human Resources Professionals Association (HRPA) Annual

from this switch is that Purolator offers enhanced shipment visibility. Each package is scanned at every point, from pickup to delivery, eliminating the guesswork and improving the quality of tracking shipments.

Prices will not be affected by the switch in providers, and we anticipate the only other effects to be positive. If you have any questions and/or concerns regarding this change, please do not hesitate to contact your Payworks Customer Service Representative toll free at 1-866-788-3500.

Conference and Tradeshow in Toronto, Ontario from February 2-4, 2011. Did we see you at either tradeshow? Please see the photo of our booth at the HRP A show at right.



Get to Know Them

Get to know your Client Service Representative

Theresa Leader has worked for the Payworks National Service Centre since September of 2008. She assists approximately 220 clients as a Mid-Market Customer Service Representative. Theresa was certified as a Payroll Compliance Practitioner (PCP) in 2008.

Before Theresa joined the Payworks team, she first worked as an Office Administrator, where she first dipped her feet into doing payroll. The rest is history!

When asked about what she likes most about working in payroll, Theresa says, "I like the variety of the clients. I enjoy processing payroll

and helping clients on a daily basis."

In her free time, Theresa likes to stay active. She does hot yoga and weight training, and she runs and swims. She also enjoys baking and decorating cakes for family parties.

Theresa also loves spending time with her husband Philip, her soon-to-be two-year-old son Christian, and her German Shepherd/Husky Cross, Gypsey.

If the weather is nice on Family Day long weekend, Theresa and her family will visit the Festival du Voyageur in Winnipeg.



Theresa and her husband, Philip, recently attended a charitable Valentine's Day-themed event sponsored by Payworks.

Ensuring Compliance

2011 Payroll Legislation Updates

All 2011 legislative updates are available on the Payworks website under the Resources tab, and have been compiled into the 2011 Payroll Guide.

The 2011 Payroll Guide is available on the Payworks website and on the web portal for download. 2011 TD1 forms will soon be added to the Resources section of the Payworks website. Updates include:

Canada/Quebec Pension Plan (C/QPP)

- The maximum pensionable earnings have been increased from \$47,200 to \$48,300.
- The maximum contributory earnings have been increased from \$43,700 to \$44,800.
- The contribution rate remains at 4.95%.
- The maximum employee/employer contribution has been increased from \$2,163.15 to \$2,217.60.

Employment Insurance (EI) (Non-Quebec Employee)

- The maximum insurable earnings have increased from \$43,200 to \$44,200.
- The employee contribution rate is 1.78%.
- The employer contribution rate is 2.492%.
- The maximum employee contribution has been increased from \$747.36 to \$786.76.
- The maximum employer contribution has been increased from \$1,046.30 to \$1,101.46.

Employment Insurance (EI) (Quebec Employee)

- The maximum insurable earnings have increased from \$43,200 to \$44,200.
- The employee contribution rate has increased from 1.36% to 1.41%.
- The employer contribution rate has increased from 1.904% to 1.974%.
- The maximum employee contribution has increased from \$587.52 to \$623.22.
- The maximum employer contribution has increased from \$822.53 to \$872.51.

Quebec Parental Insurance Plan (QPIP)

- The maximum insurable earnings have increased from \$62,500 to \$64,000.
- The employee contribution rate has increased from 0.506% to 0.537%.
- The employer contribution rate has increased from 0.708% to 0.752%.
- The maximum employee contribution has increased from \$316.25 to \$343.68.
- The maximum employer contribution has increased from \$442.50 to \$481.28.

Worker's Compensation Filing Deadlines/Assessable Earnings 2011

Province	Filing Deadline	Max. Assessable Earnings
BC	Last day of February (quarterly); March 1-15 (yearly)	\$71,700
AB	Last day of February	\$82,800
SK	Last day of February	\$55,000
MB	Last day of February	\$96,000
ON	March 31	\$79,600
QC	March 15	\$64,000
NB	Last day of February	\$56,700
NS	Last day of February	\$52,000
PE	Last day of February	\$47,800
NL	Last day of February	\$51,595
YT	Last day of February	\$77,920
NT	Last day of February	\$82,720
NU	Last day of February	\$82,720

Pension Adjustment (PA) limits 2011

- The annual contribution limit for Defined Contribution RPPs (Money Purchase) is \$22,970.
- The annual contribution limit (one half of money purchase limit) for DPSPs is \$11,485.
- The annual contribution limit for RRSPs is \$22,450.
- The annual contribution limit for Defined Benefit RPPs is \$22,370.

Federal and Provincial TD1 and Quebec TP-1015.3-V Basic Personal Amounts

Province or Territory	Basic Personal Amount
Federal	\$10,527
British Columbia	\$11,088
Alberta	\$16,977
Saskatchewan	\$13,535
Manitoba	\$8,134
Ontario	\$9,104
Quebec	\$10,640
New Brunswick	\$8,953
Nova Scotia	\$8,231
Prince Edward Island	\$7,708
Newfoundland	\$7,989
Yukon	\$10,527
Northwest Territories	\$12,919
Nunavut	\$11,878

2011 Statutory Holidays

New Year's Day	Jan 1
Financial Institutions Closed	Jan 3
Traditional Holiday (QC)	Jan 4
Family Day (AB, SK, ON)	Feb 21
Louis Riel Day (MB)	Feb 21
Islander Day (PE)	Feb 21
Heritage Day (YT)	Feb 25
Good Friday	Apr 22
Easter Monday (NU)	Apr 25
Victoria Day	May 23
Aboriginal Day (NT)	Jun 21
St. Jean Baptiste (QC)	Jun 24
Discovery Day (NL)	Jun 27
Canada Day	Jul 1
Nunavut Day (NU)	Jul 9
Civic Holiday*	Aug 1
Discovery Day (YT)	Aug 15
Labour Day	Sep 5
Thanksgiving Day	Oct 10
Remembrance Day**	Nov 11
Christmas Day	Dec 25
Boxing Day	Dec 26
Financial Institutions Closed	Dec 27

*Holiday in BC, AB, SK, MB, ON, NT, NU, NB and NS. Optional day at employer's discretion in AB.

**Offices closed in BC, AB, SK, NT, NU, YT, NB, & PE.

What's Up?

Come and stop by our booth at these upcoming conferences and tradeshow:

March 20 & 21

Centrex 2011
Manitoba's hospitality tradeshow
Tradeshow: March 20, 12:00 PM - 6:00 PM and March 21, 11:00 AM - 4:00 PM
Winnipeg Convention Centre
3rd floor, 375 York Ave, Winnipeg, MB
www.centrex.ca

March 27

Saskatchewan Hotel & Hospitality Association (SHHA)
Hotel & Hospitality Expo
Expo: March 27, 11:30 AM - 6:00 PM
Delta Hotel, Regina, SK
www.hotelsofsask.com

June 7-10

The Canadian Payroll Association
29th Annual Conference & Tradeshow
Tradeshow: July 8, 9:00 AM - 5:00 PM
Shaw Conference Centre
Edmonton, AB
www.payroll.ca

At the CPA Conference, Payworks is sponsoring the Festival Snack Food Break, which takes place on Wednesday, June 8 from 2 PM - 5 PM.

EDMONTON 2011

A FESTIVAL OF PAYROLL

Come broaden your knowledge and celebrate the professionalism of payroll in Canada's festival city.

29th ANNUAL CONFERENCE & TRADE SHOW
JUNE 7 - 10, 2011

The Shaw Conference Centre
EDMONTON, ALBERTA

CPA
ACPP